

APPLICATION FORM

Postgraduate Diploma in Education (PGDE) or Post Vocation of Teacher Education (PVTE) program on offer during the Malolo Program 2023 - 2024

Information for Applicants/Candidates for the PGDE/PVTE programs

1. Complete all sections to this application form. Failure to do so will result in your application being rejected.
2. Applications must come with all certified copies of your education qualification documents (i.e. certificates/transcripts). Original copies are produced at the time of registration.
3. Enclose two certified and signed passport size photographs to your application.
4. Application Processing **Fee of K50.00** is paid into the correct Bank Account;
Unigor Consultancy, Bank South Pacific Acc # 1000 94 60 20
5. Attach copy of bank deposit butt and bank's deposit receipt together with the Application Form. **Make sure you write your full name & program you apply for when filling the Bank Deposit Form.**
6. Courses begin on the 27th of November, 2023 and end on the 10th of January, 2024. All students must be on campus on the 24th of November, 2023. Registration will be on the 25th – 26th of November, 2023.
7. Indicate which program (i.e. PGDE or PVTE) you apply for given your qualification.
8. The Application does not automatically guarantee you a place of study for the program.
9. Unigor Ltd reserves the right to make changes to programs/courses and training venues without notice.
10. **All completed Application Forms can be posted or emailed, with attachments (see point 2).** Do not Fax it.

The Completed Application Form package is addressed to:

PGDE/PVTE Programs
Managing Director, Unigor Ltd,
P O Box 1615,
Goroka, EHP, PNG.

(Or email us using address stated below)

For further contacts:

Email: unigorprojects@gmail.com or unigormaloloprogram@gmail.com

Telephone: +675 532 3779 or Mobile Ph 799 22 538.

1. PERSONAL DETAILS

<i>Given Name:</i>		<i>Surname:</i>	
<i>Date of Birth:</i>		<i>Place of Birth</i>	
<i>Citizenship:</i>		<i>Home Province</i>	
<i>POSTAL ADDRESS:</i>		<i>Phone Landline:</i>	
		<i>Telephone Mobile:</i>	
		<i>Telephone Mobile:</i>	
		<i>Facsimile:</i>	
		<i>Email Address:</i>	

2. EDUCATIONAL QUALIFICATION

Post-Secondary - Name of School, College or University attended including short courses.	Name of Qualification Attained	Year Qualification was attained

High/Secondary School attended

Grade	Name of School attended	Year Certificate Awarded
Grade 10		
Grade 12		

3. WORK EXPERIENCES INCLUDING TEACHING

<i>Positions occupied from present to past</i>	<i>Name & Address of Employer</i>	<i>Date of Employment</i>	<i>Brief Description of work</i>
Present:			
Past:			

4. SCHOOL AND TEACHING PRACTICE

Indicate a school/college in which you will conduct your Teaching Practice (TP) in Term 3 of 2023.

Name of School	
District and Province	
Public or Private	
Urban or Rural	

5. SPONSORSHIP (Sponsorship is entirely candidates' responsibility by paying all required fees)

Indicate with a tick below how you will fund your studies:

Self-Sponsor:	<input type="checkbox"/>
Sponsor Secured:	<input type="checkbox"/> Name/address of sponsor if secured:

6. REFERENCES/REFEREES

Provide names and contact details of two professional referees one of whom shall be from your current employer or institution. No family or 'wantoks' writing references for candidates.

	Referee 1:	Referee 2:
<i>Name:</i>		
<i>Relationship with applicant:</i>		
<i>Title/Designation:</i>		
<i>Postal Address:</i>		
<i>Telephone landline</i>		
<i>Telephone Mobile:</i>		
<i>Facsimile:</i>		
<i>Email address:</i>		

7. PROGRAM OF STUDY BEING APPLIED (Tick as appropriate & indicate field of specialization)

<i>PGDE for degree holders in arts or sciences.</i>	<input type="checkbox"/>	<i>Field of specialisation: (e.g., Biology)</i>
<i>PVTE for diploma holders & tradesman certificate</i>	<input type="checkbox"/>	<i>Field of specialisation: (e.g., Mechanical)</i>

8. CHECK LIST. Tick if you have enclosed them correctly:

Tick

1. All sections of the Application Form completed correctly	<input type="checkbox"/>
2. All <u>certified</u> educational qualification documents attached	<input type="checkbox"/>
3. Two certified & signed passport size photos attached.	<input type="checkbox"/>
4. Application Processing Fee of K50 paid & receipt/butt attached	<input type="checkbox"/>
5. Correct Bank account used: i.e., 1000 94 6020	<input type="checkbox"/>
6. Bank deposit butt and bank's deposit receipt attached	<input type="checkbox"/>
7. Copy of Certified Medical clearance attached	<input type="checkbox"/>
8. Copy of Certified Police clearance attached	<input type="checkbox"/>
9. Correct program PGDE or PVTE indicated	<input type="checkbox"/>
10. Correct postal or email address used.	<input type="checkbox"/>

9. DECLARATION

I have read and understood all the questions and information filled in this form is correct, true and complete.

.....
Name of applicant:

.....
Signature of Applicant:

Date:/...../20.....

**CALL FOR EXPRESSION OF INTEREST: for
 Postgraduate Diploma in Education (PGDE) and
 Post Vocational Teacher Education (PVTE) programs
 on offer during 2023 - 2024 'Malolo' Period**

RATIONALE/PROGRAM STRUCTURE

The University of Goroka (UOG) through its business arm, Unigor Ltd, commenced offering PGDE & PVTE Malolo programs during Christmas vacation periods since 2017. The move to run these programs as projects is in response to the national need for teacher training of 'untrained' & 'unqualified' teachers in the Education system. These programs will continue this year and until the demand for 'qualified professional teachers' in schools is met. Appointment of 'untrained/unqualified' teachers in schools is forced on by increased student numbers and more new schools. UOG has responded to design and offer these programs specifically for 'untrained'/'unqualified' teachers. It assures stakeholders that graduates from these programs will be equipped to become effective classroom teachers. The programs are offered in two subsequent Sessions of six & half weeks each. Courses offered face-to-face in each Session are assessed in the half Week of the program. Teaching Practice, which is an integral part of the Teacher Education program, is conducted during School Term 3.

PGDE/PVTE CANDIDATES ENTRY REQUIREMENTS:

Before a candidate an application form for these two programs, he/she must have;

- A first degree in any discipline from a recognized University for the PGDE program or
- A diploma in any discipline from a recognized college or university for the PVTE program or
- A tradesman certificate in a technical field of specialization for the PVTE program,
- A minimum of 1 year teaching experience in schools or any related training institution,
- Support letters from the Provincial Education Advisors for those currently teaching in schools,
- Two referees supporting for the program for those not teaching in schools,
- Certified copies of transcripts and certificates enclosed,
- Certified Medical & Police Clearance
- A recent passport size photograph duly signed is attached to the Application Form.

Session 1 Courses for 2023/2024 Malolo program: (New Candidates)

Course Code	Course Title	Cr. Points
EDY 5310	Introduction to Educational Psychology	20
ECS 511	Introduction to Curriculum Theory & Practice	20
EDT 5151	Teaching Skills and Methods	20
EDT 5133	Micro Teaching	30
ESE 532	Introduction to Inclusive Education	20
1 x Course 1 Curriculum & Instruction in Humanities, Sciences or TVET fields		20

Session 2 Courses for 2023/2024: (Continuing Students)

Course Code	Course Title	Cr. Points
EDT 523	Professionalism in Teaching	20
EDY 5312	Managing Behavior in Schools	20
EDY 5315	School Based Assessment	20
EDT 543	Teaching Practice	60
1 x Course 2 Curriculum & Instruction in Humanities, Sciences or TVET fields		20

Course Duration/Venue: Session 1 Courses *begin 27th November 2023 & ends on the 10th January 2024* at the UOG Goroka Campus. Candidates travel to training venue and *arrive the by 24th November 2023.*

Teaching Practice (TP) is assessed in Schools during Term 3, 2024, at the schools that continuing students are currently teaching. Teachers in each of the respective Schools, as well as, UOG Lecturers will supervise and assess students Teaching Practice. Student Teachers must inform the Unigor Office of their teaching location, by end of April 2024.

COURSE FEES SESSIONS 1 & 2 & FEE PAYMENT BANKING DETAILS:

Candidates pay **K6,000** course fees for each session. Accommodation is organized by the training provider and separate fees apply. For UOG Campus the **board & lodging fee is K2000** per Session; i.e. 6 ½ weeks.

NOTE: *Students who pay for the resident status, must arrive on campus by the 24th of November, 2023 or forfeit any board/lodging space.*

Fees are paid directly into the BSP Bank Account of Unigor Consultancy

Bank Account #: 1000 94 60 20	Account Name: Unigor Consultancy	Bank Branch: BSP Goroka
--------------------------------------	---	--------------------------------

Note: (a) Company accepts only Bank Cheque and Cash deposits. No personal or other cheque deposits.

(b) It is your responsibility to pay the correct amount into the right account before you register.

(c) Anyone trying to enter the program by fraudulent means or scams will be prosecuted under the Criminal Law of PNG.

APPLICATION FORMS AND CLOSURE:

Application forms can be obtained on request. Closure of applications 31st of October, 2023. Application Fee is: K50.00 (the bank receipt of this fee must be attached to your application on submission)

APPLICATIONS ARE ADDRESSED TO:

Malolo (PGDE/PVTE) Program; Unigor Ltd, PO Box 1615, Goroka, EHP. Email: unigorprojects@gmail.com or unigormaloloprogram@gmail.com; Telephone: +675 532 3779 or 799 22 538

For expediency & prompt response applications are emailed to the above email addresses.

NOTE: (1) SPACES WILL BE LIMITED THEREFORE THOSE THAT PAY UP FRONT AND MEET ALL REQUIREMENTS WILL BE SERVED ON FIRST COME FIRST SERVE BASIS.

(2) THAT UNIGOR LTD HAS THE RIGHT TO CHANGE OR CANCEL ANY OF THE TRAINING PROGRAMS AND SUCH ALTERATIONS WILL BE INFORMED ACCORDINGLY.

Endorsed by:

- Dr Teng Waninga, Acting Vice Chancellor - University of Goroka
- Mr. Joseph Poimb Kata, Managing Director - Unigor Ltd & its subsidiaries